



BINOD BIHARI MAHTO KOYALANCHAL UNIVERSITY

Dhanbad, Jharkhand - 826004

E-mail:- registrarbbmku@gmail.com

Memo No. BBM KU/CCDC- 289/R/1779/2026, Dhanbad

Date:- 29/09/2026

Quotation Invitation Notice

Sealed Quotations are invited from reputed and registered agencies/vendors for providing Tent Decoration, services for the 3rd Convocation 2026 of Binod Bihari Mahto Koyalanchal University, Dhanbad.

The details of the required items are as follows:-

Interested agencies/vendors shall submit sealed quotations quoting item-wise rates. Rates should clearly indicate all applicable charges, including manpower/service, transportation and applicable taxes, wherever applicable.

Tent Decoration Items

Sl. No.	Items	Description	Quantity/ Area
1	Walling on truss, ground floor	180' X 18'	3240 Sq. ft.
2	Carpet on ground floor	10000 Sq. ft.	10000 Sq. ft.
3	Red carpet	2000 Sq. ft.	2000 Sq. ft.
4	Stage plate frame	30' height X 32' wide	1000 Sq. ft.
5	Sofa VIP (2 seater)		12 Pcs
6	Plastic chair with cover		400 Pcs
7	VIP chair (siwari)		50 Pcs
8	Stadium : 3-steps , on 2 floors		1200 Sq. ft.
9	Center table		10 Pcs
10	Podium stand		02 Pcs
11	Cloth gate, big size on main road 50 feet * 20 feet (without Flower)		01 Pcs

Quotation Submission Period:

From: 29.09.2026

To: 03.10.2026, Time 04.00 P.M.

General Terms and Conditions:

1. Quotation must be submitted in a sealed envelope within the stipulated time, clearly mentioning "Quotation for 3rd Convocation – Tent, Decoration Services".
2. Vendors/agencies must be registered and authorized to provide the quoted services.
3. Vendor must attach self-certified copies of applicable registration documents, GST-Registration, PAN Card and other relevant licences/authorizations, wherever applicable.
4. Rates must be inclusive of all applicable taxes, service/manpower charges, transportation and delivery/installation charges.
5. All Tent decoration, materials must be of good quality, safe, clean and suitable for a university convocation programme.
6. The University reserves the right to inspect the materials/equipment and verify the arrangements before final selection.
7. The University reserves the right to increase or decrease the quantity and/or make reasonable changes in the requirements, and payment shall be adjusted accordingly at the approved/quoted rates, as applicable.
8. Vendors must ensure timely delivery, installation and removal of all items as per the programme schedule without any delay.

ASU
29/9/26



BINOD BIHARI MAHTO KOYALANCHAL UNIVERSITY

Dhanbad, Jharkhand - 826004

E-mail:- registrarbbmku@gmail.com

Memo No. BBM KU/CCDC- 289/R/ 1779 /2026, Dhanbad

Date:- 29/09/2026

9. Payment shall be made only after successful completion of the work and verification of the supplied services/items.
10. Any item or service found substandard, damaged or not matching the approved specification may be rejected, and the vendor shall be responsible for replacement/correction at its own cost.
11. The University reserves the right to accept or reject any quotation partially or fully without assigning any reason.
12. Vendor must comply with all applicable statutory, electrical, fire, safety and other relevant norms.
13. In case of any dispute, the decision of the Registrar, BBM KU, Dhanbad shall be final and binding.
14. All work must be completed within the specified time frame after final selection.

Submission Address:

Registrar,
Binod Bihari Mahto Koyalanchal University, Dhanbad.
Po. - Nagnagar, (Bhelatand)
Dis. - Dhanbad, 826004 (Jharkhand)

By order of the Vice-Chancellor

Sd/-

Registrar

Copy to:

1. Establishment Section, BBM KU, Dhanbad.
2. Finance Section, BBM KU, Dhanbad.
3. P.A. to VC/F.A./R for information to VC/F.A./R.
4. University Website. (WWW.bbmku.ac.in)
5. Guard File.

[Signature] 29/9/26
Registrar VC
BBM KU, Dhanbad

[Signature]
29/9/26