BINOD BIHARI MAHTO KOYALANCHAL UNIVERSITY

DHANBAD, JHARKHAND

E-mail:- registrarbbmku@gmail.com

Ref. No. : BBMKU/EX-383/R/2131 /2025 Date:- 03/12/2025

Revised Quotation Invitation Notice

Sealed quotations are invited from experienced and reputed firms/agencies for the designing, printing, and supply of Souvenirs for the 2nd Convocation of the University.

1. The Scope of work is as follows:-
   a) Designing the layout and aesthetics of the souvenir (cover and content pages).
   b) Typesetting and page formatting based on content provided by the University.
   c) Multicolour printing of the souvenir with a high-quality finish.
   d) Binding and packaging of printed copies for safe delivery.
2. Specifications
   a) Number of Copy-400
   b) Number of pages: 64 pages/Souvenir
   c) Size-272mm*212mm
   d) Page thickness-250GSM Laminated (Cover page) & 130GSM (Inside content page)
   e) Multicolour Printing and Perfect Binding.
3. List of documents required for eligibility: -
   a) Company registration certificate
   b) Permanent Account Number (PAN) and GST Number of the firm.
   c) Proof of its Registered Office.
   d) Sample copy of similar past work.
4. Submission Details
   a) Quotation to be submitted in a sealed envelope clearly super-scribed with: "Quotation for Souvenir- BBMKU Convocation 2025"
   b) Last Date of submission: 08.12.2025
   c) Venue of Submission: Office of Registrar, BBMKU, Dhanbad-826004
5. Terms and Conditions
   a) Payment shall be made on satisfactory completion and delivery of the Souvenir.
   b) The University reserves the right to accept or reject any or all quotations without assigning any reason thereof.
   c) The University also reserves the right to cancel the whole procedure without assigning any reason, and the decision of the University shall be final.

By order of the Vice-Chancellor
Sd/-
Registrar
Date:- 03/12/2025

Ref. No. : BBMKU/EX-383/R/2131 /2025, Dhanbad.

Copy to:-

1) Establishment Section, BBMKU, Dhanbad
2) PA to VC/DSW/R for information to VC/DSW/R
3) University Website
4) Guard File.

Tripathy 03/12/25
Registrar
Binod Bihari Mahto Koyalanchal University,

3.12.25

Tentative Page Details of souvenir for 2nd Convocation

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